User Guide – Project Health Analytics

By

ignatiuz

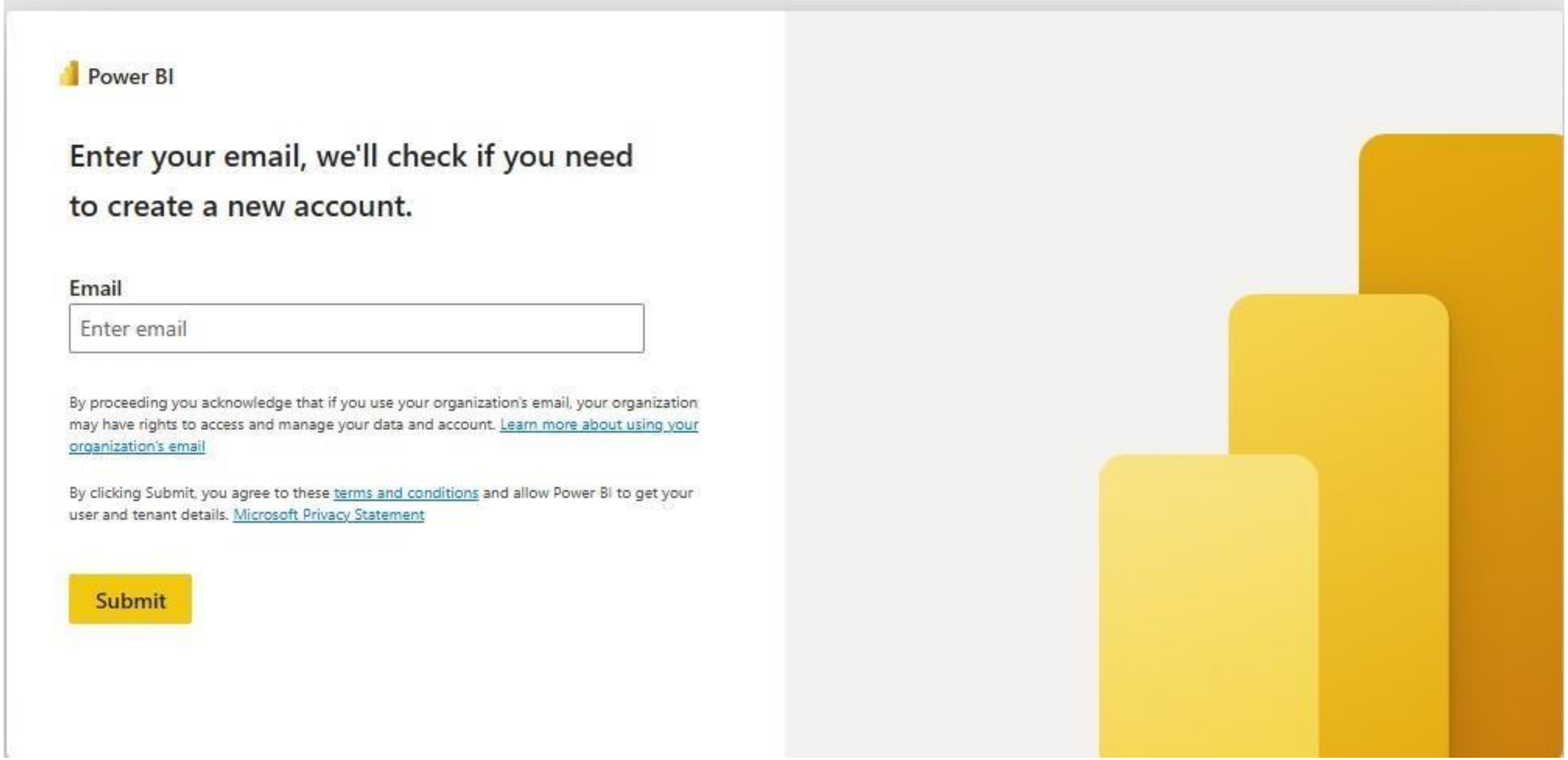
www.ignatiuz.com info@ignatiuz.com

For further information, visit us at www.ignatiuz.com For support, contact us at support@ignatiuz.com

Table of Content

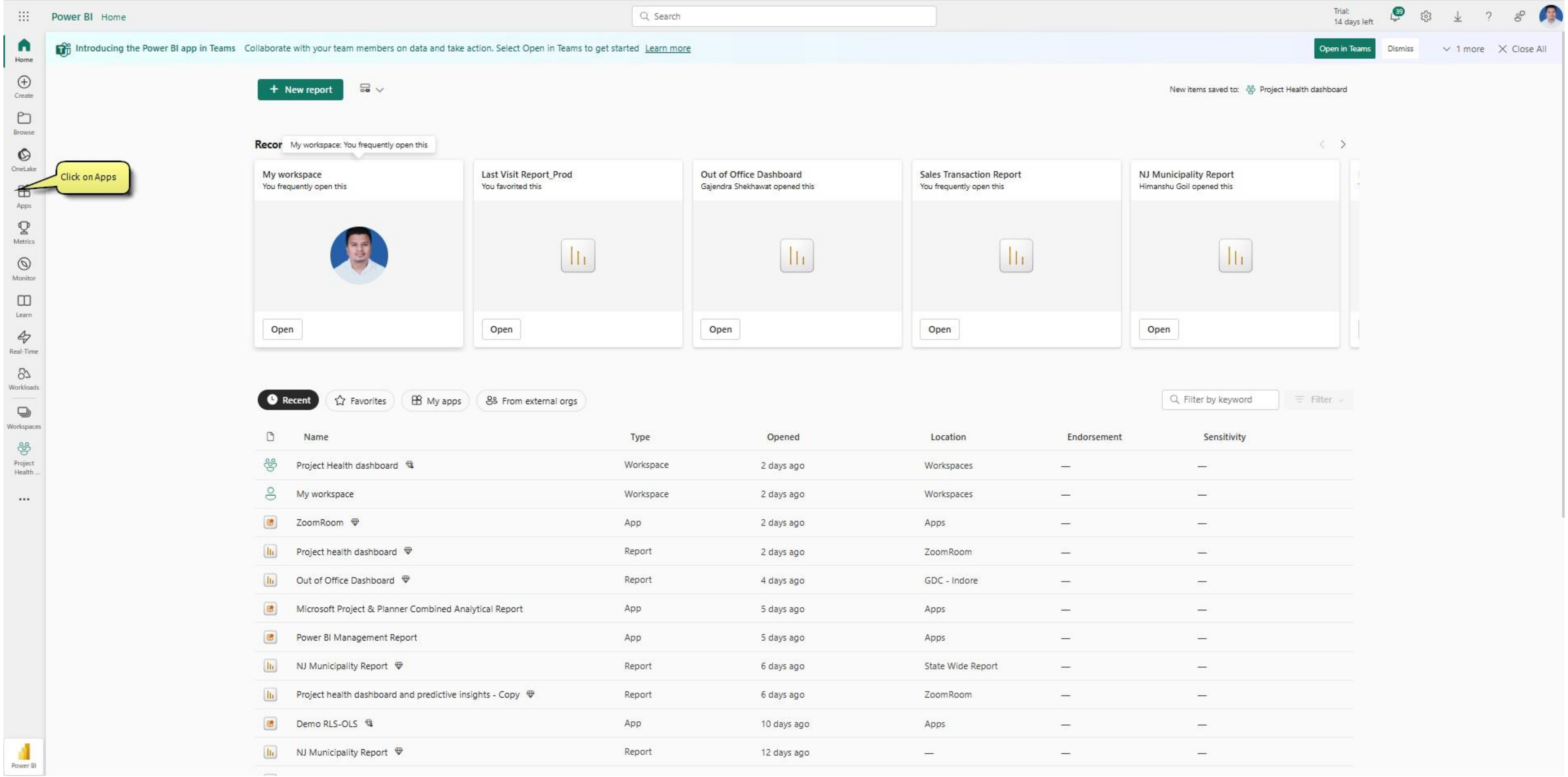
1. Login to Microsoft Power BI Services

- Navigate to the Power BI Services using the URL: https://app.powerbi.com/

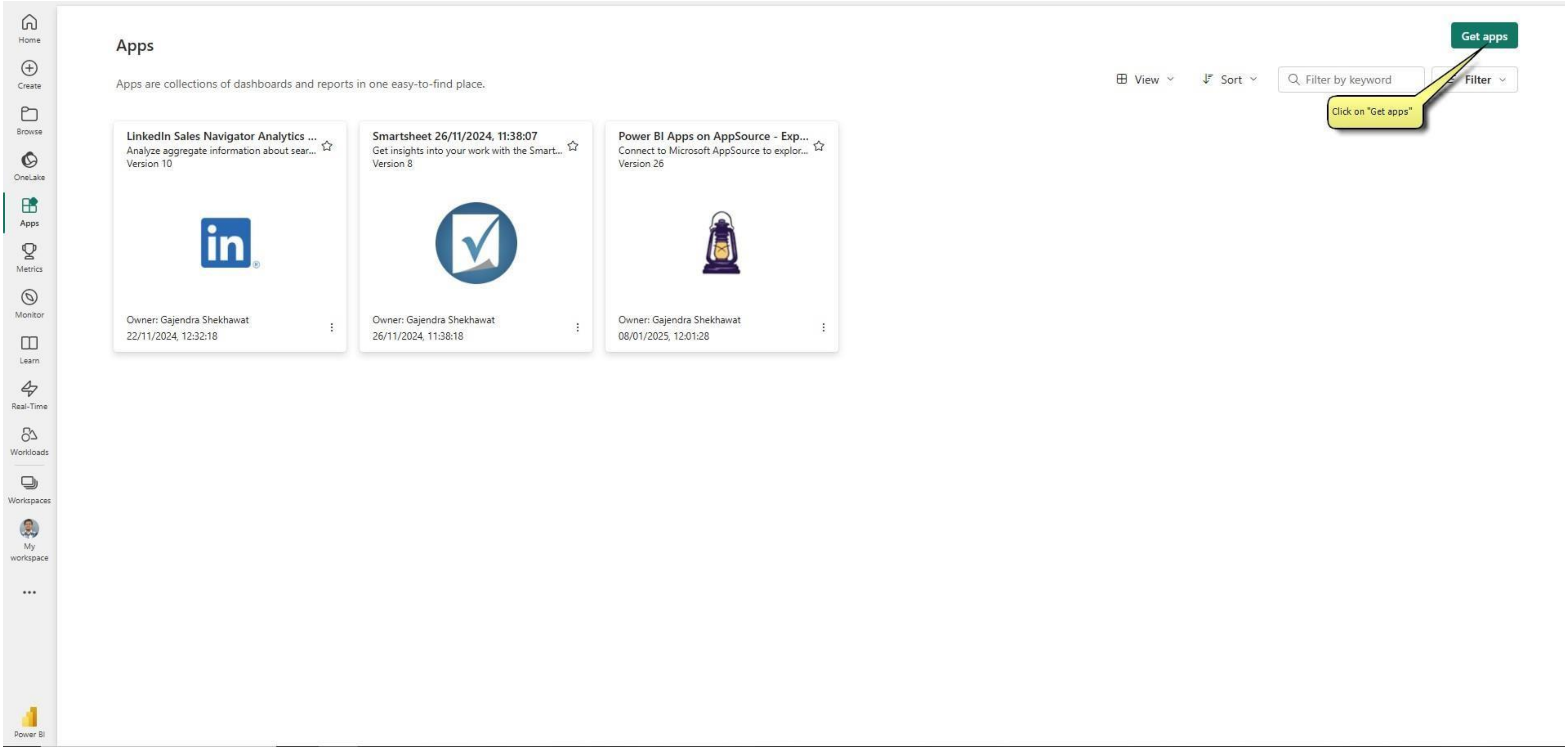


2.App Installation

1. Navigate to the Power BI Service homepage and click on "Apps" from the sidebar

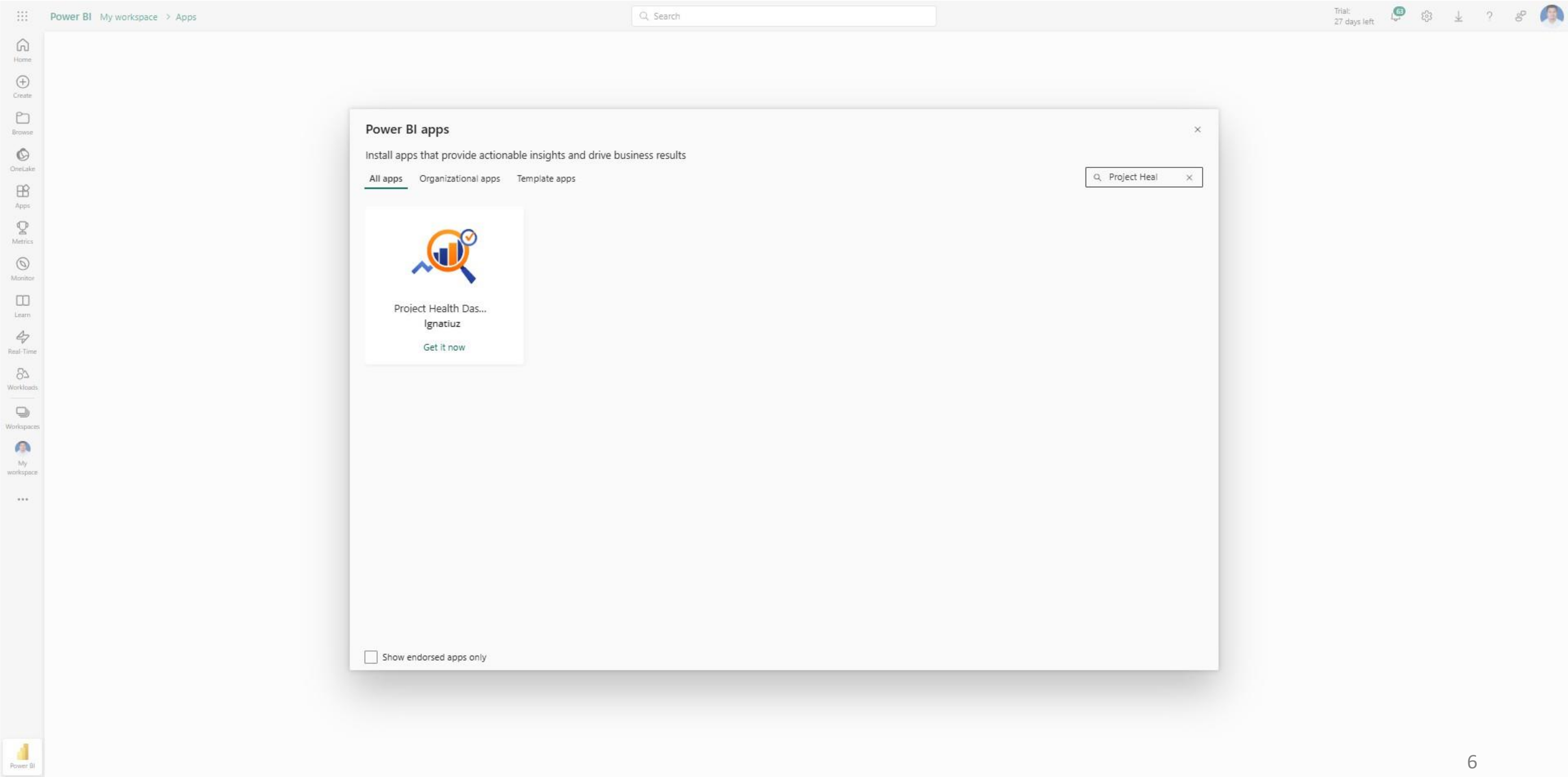


2. In the top-right corner, click "Get Apps" to access the app gallery.



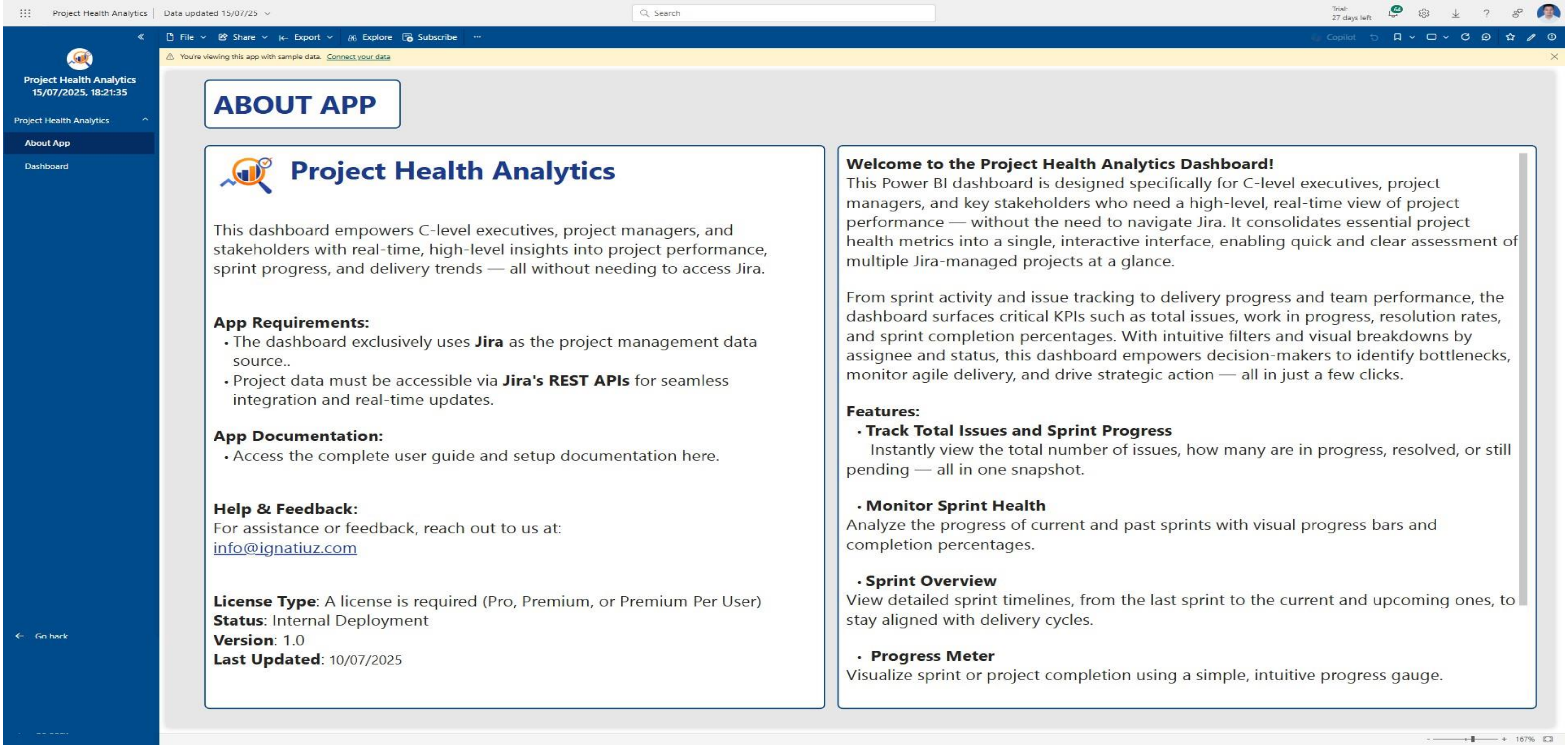
3. Search for "Project Health and Predictive Insights," then click on "Get it Now" to install the app.

Note: This app is accessible only to users with Admin or Owner roles. Users without these permissions will not be able to access, view, or configure project data.

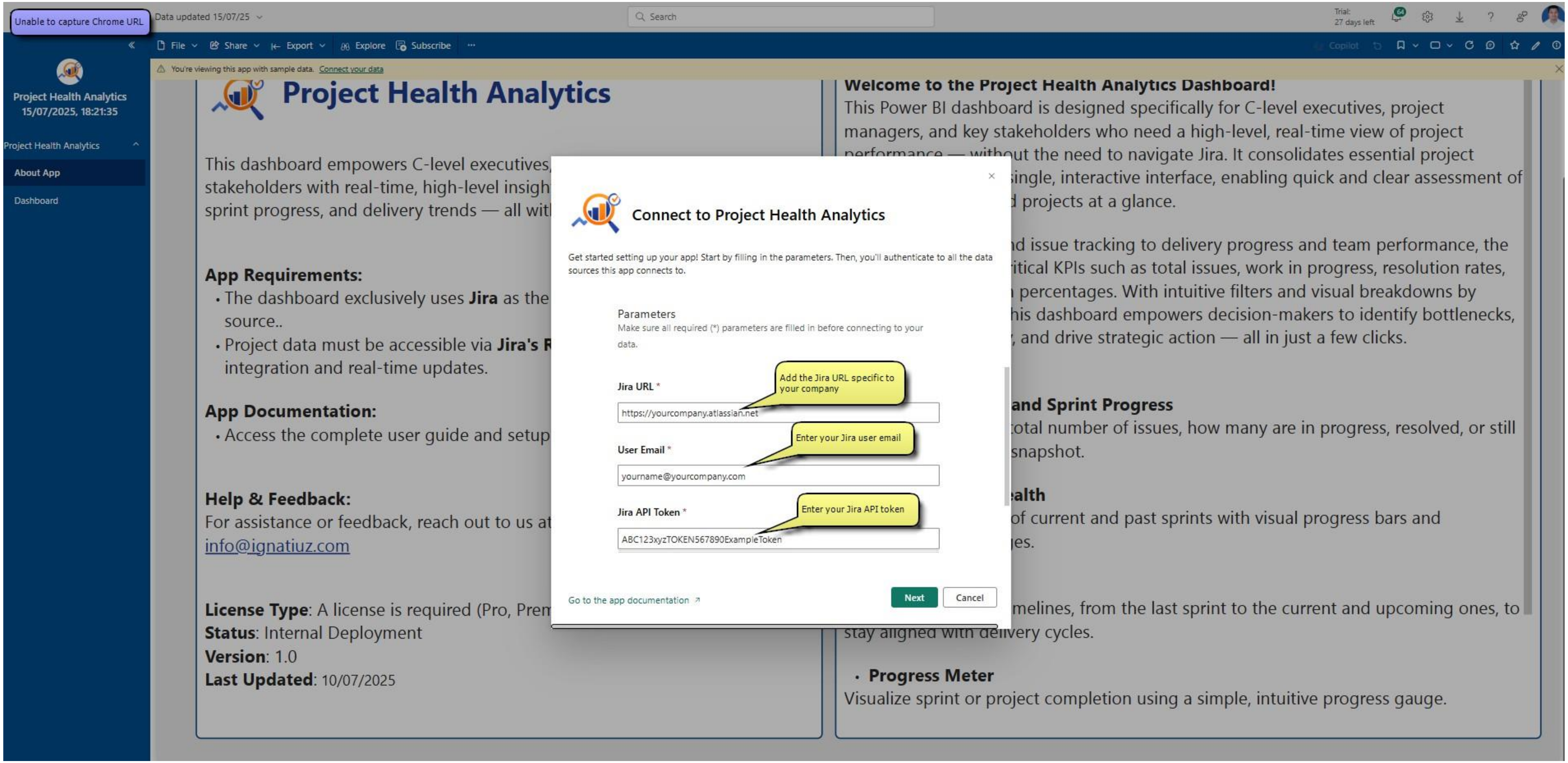


3.App Configuration

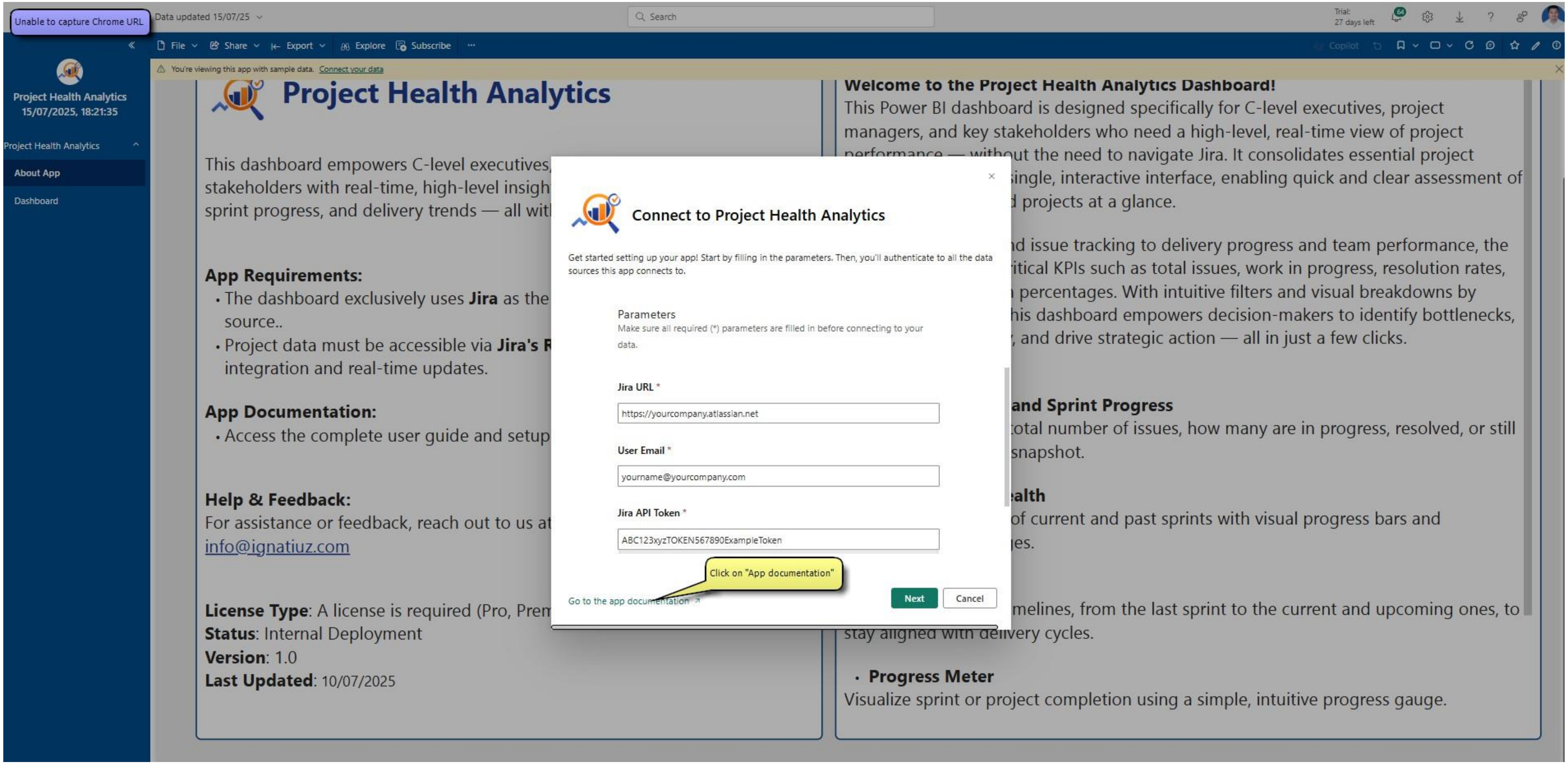
1. Once the app is installed, you will see a yellow bar with the message “Connect your data.”



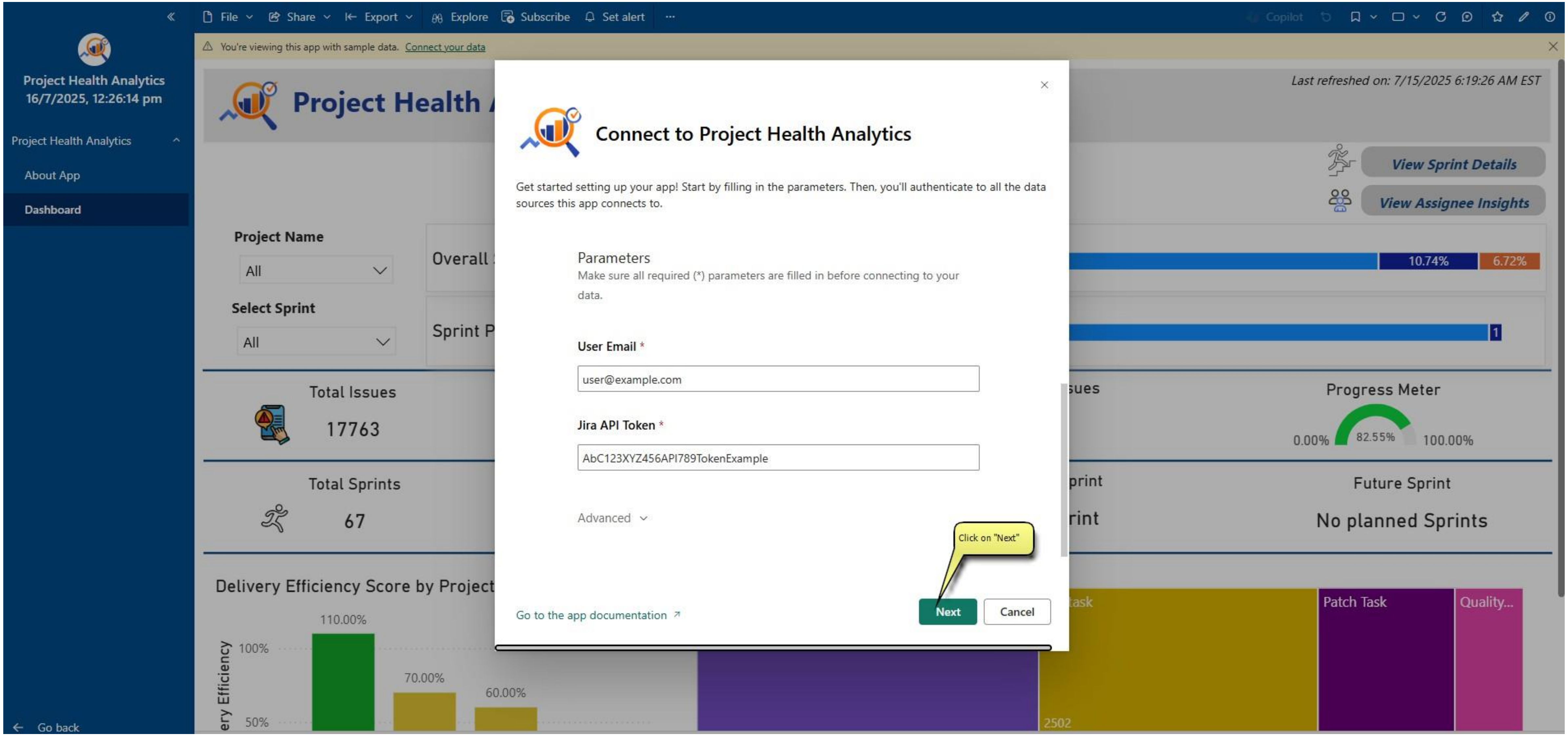
2. In the "Connect to Project Health Analytics" section, enter the Jira URL, User Email and Jira API token in the parameter field.



3.To learn more about the file format and structure, click on "Go to App Documentation" for the correct structure and data types your data should follow.



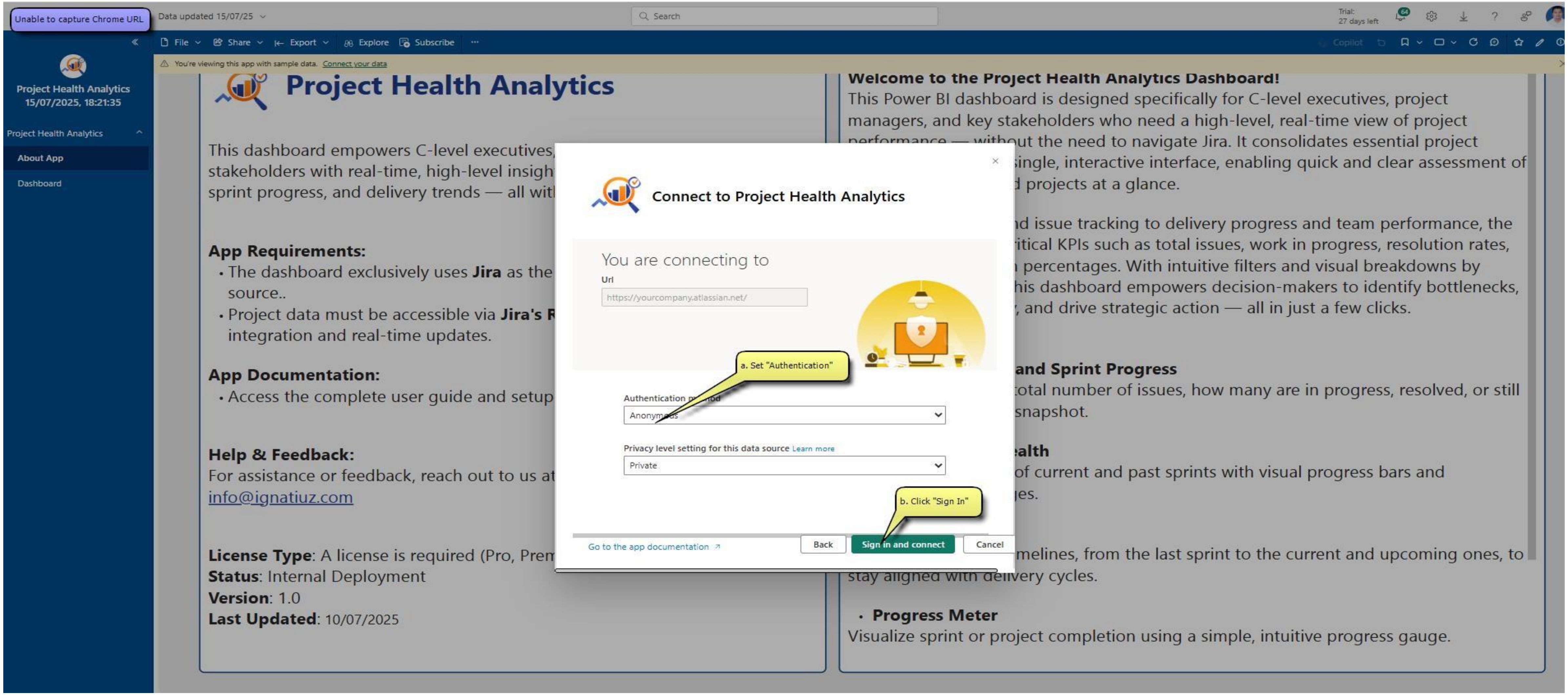
a. After setting up your data, turn on the toggle switch to enable automatic daily data refresh.
b. After verifying all connection, click "Next."



4. Set Authentication

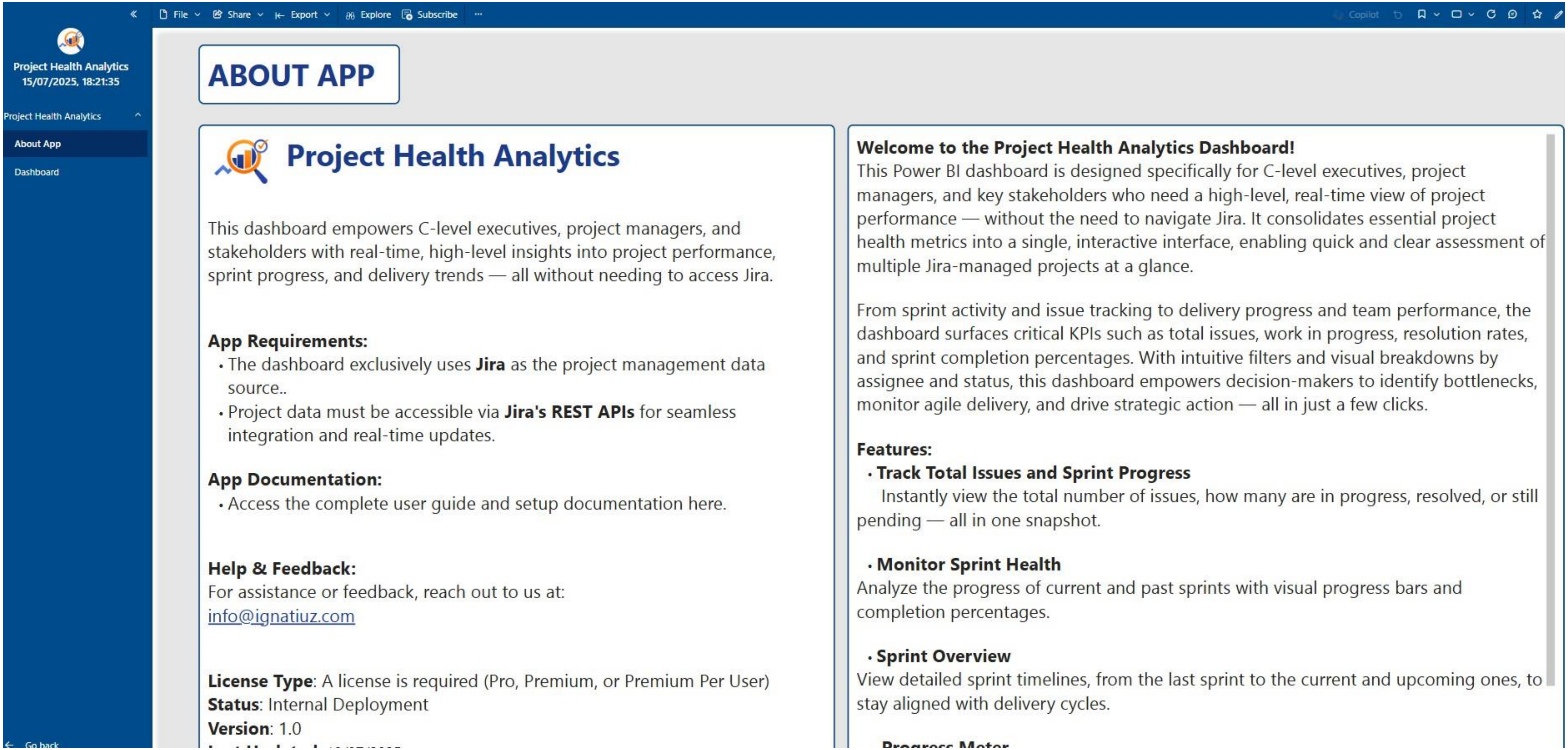
a. Authenticate your data by configuring the authentication settings for your data source.

b. Click "Next" or "Sign in and Connect" to confirm the connection.

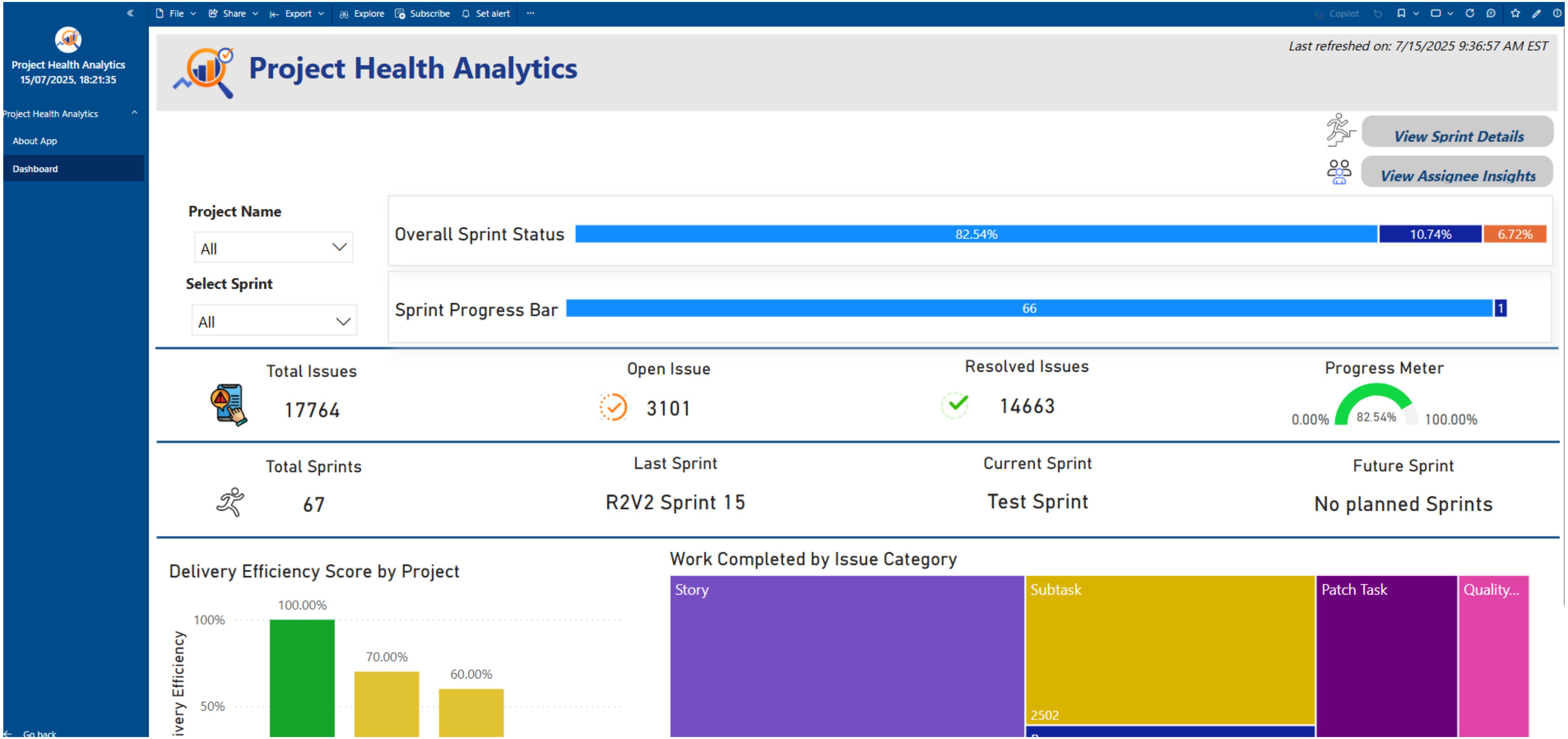


4. Dashboard

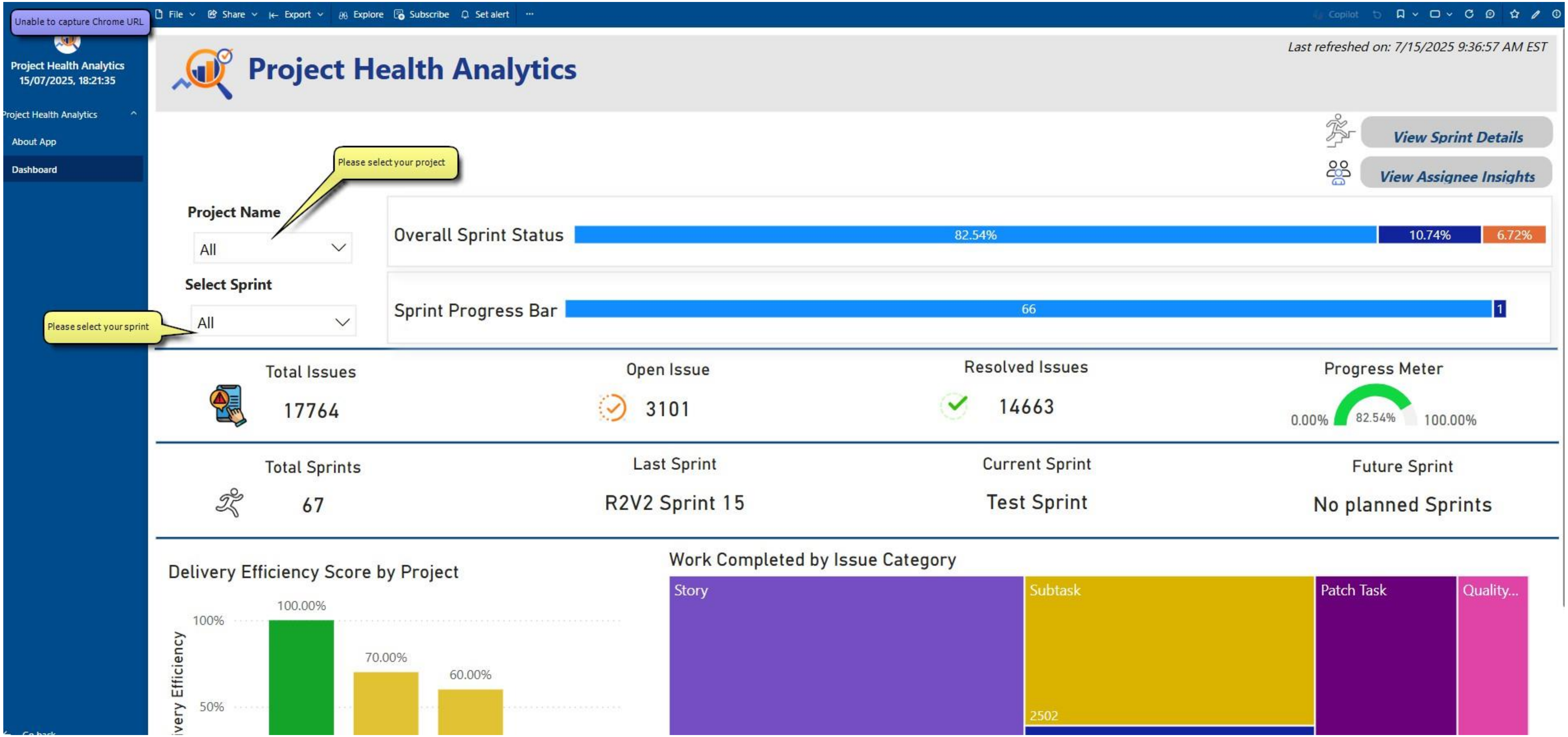
1. Once the data source is connected, the report will be ready to display your desired data.



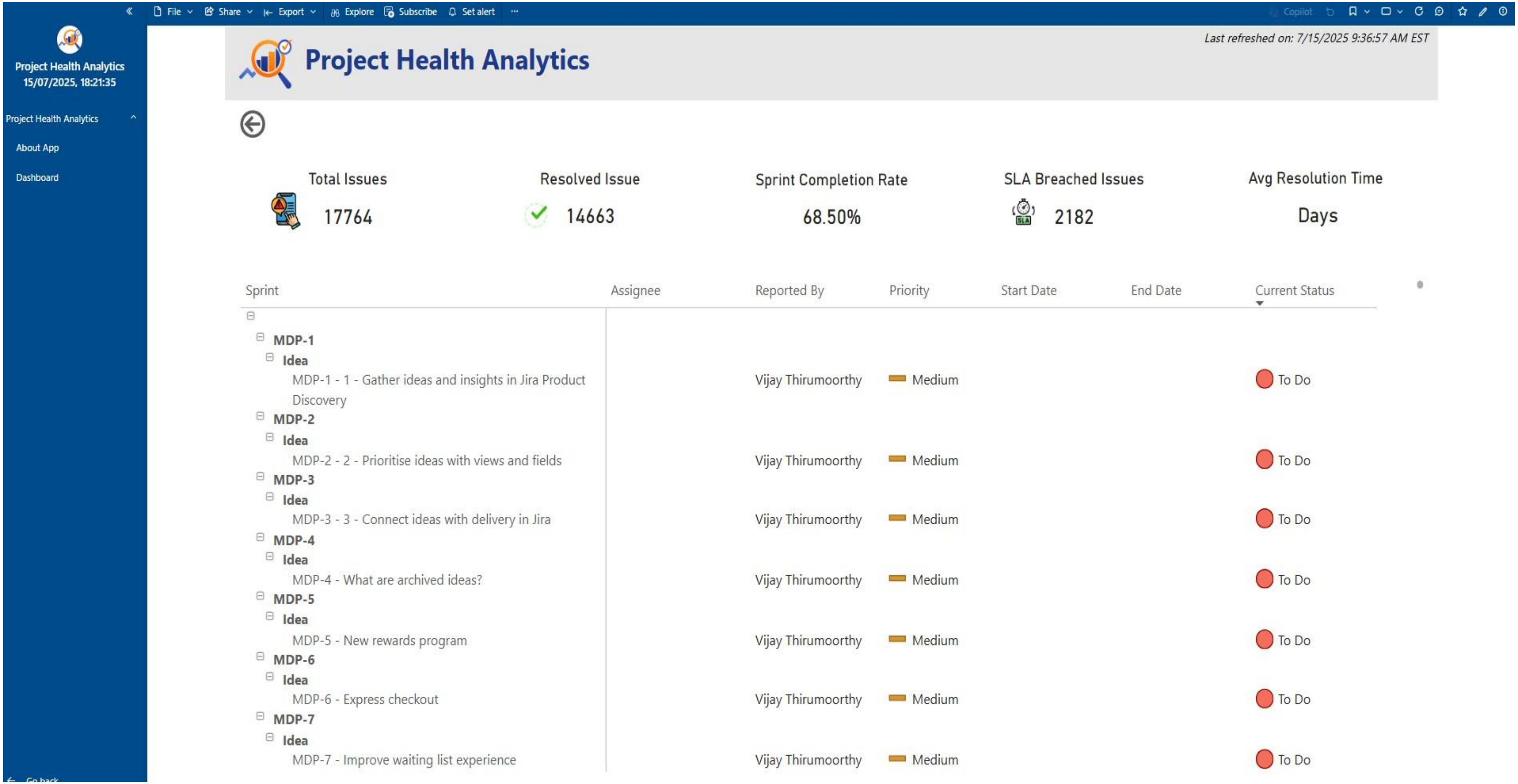
2. Use the side navigation to go to the Dashboard page.



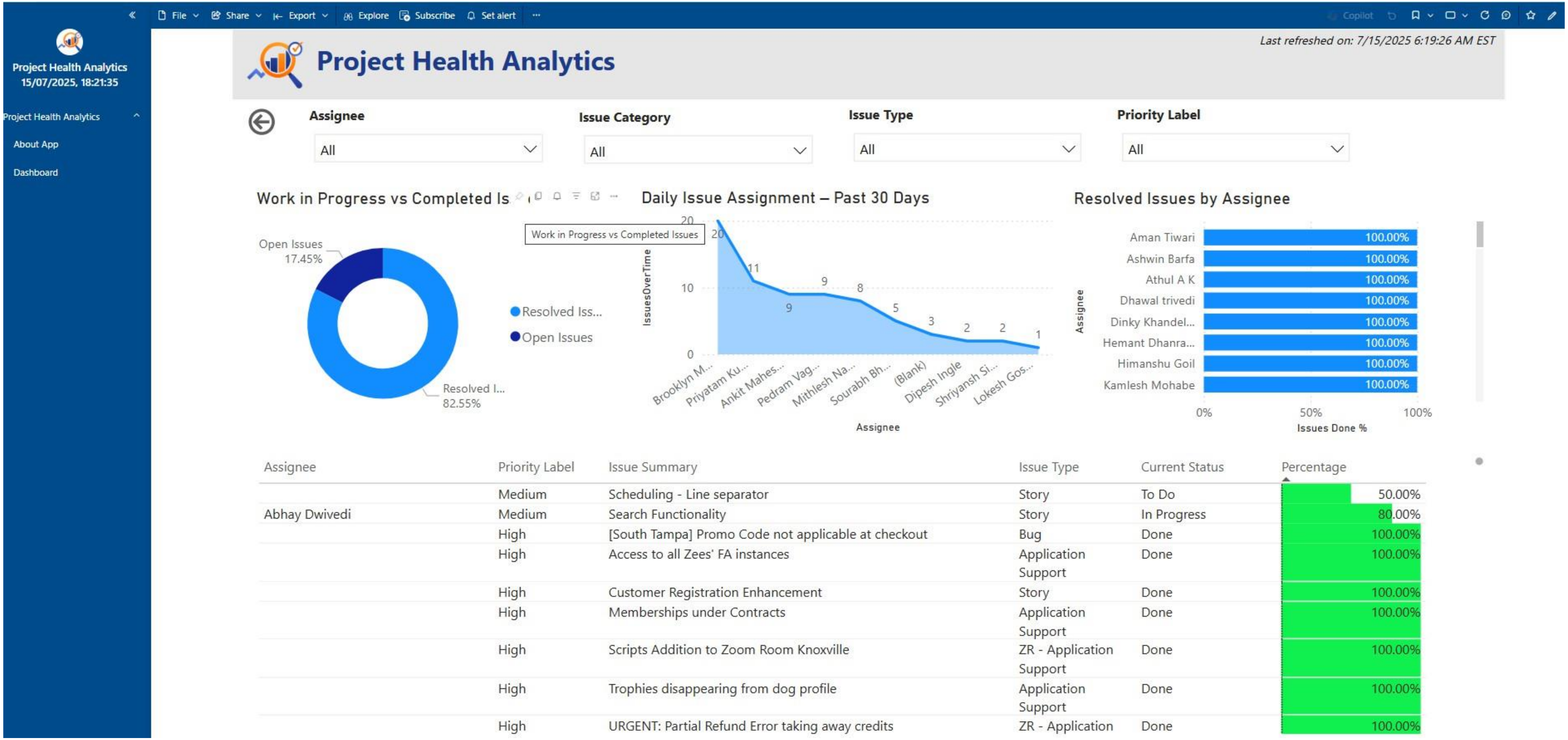
3. Use the filter toggles to select your "Project Name" and "Sprint" for deeper analysis.



4. Click the “View Sprint Detail” and “View Assignee Insights” buttons separately to explore deeper insights into the data.

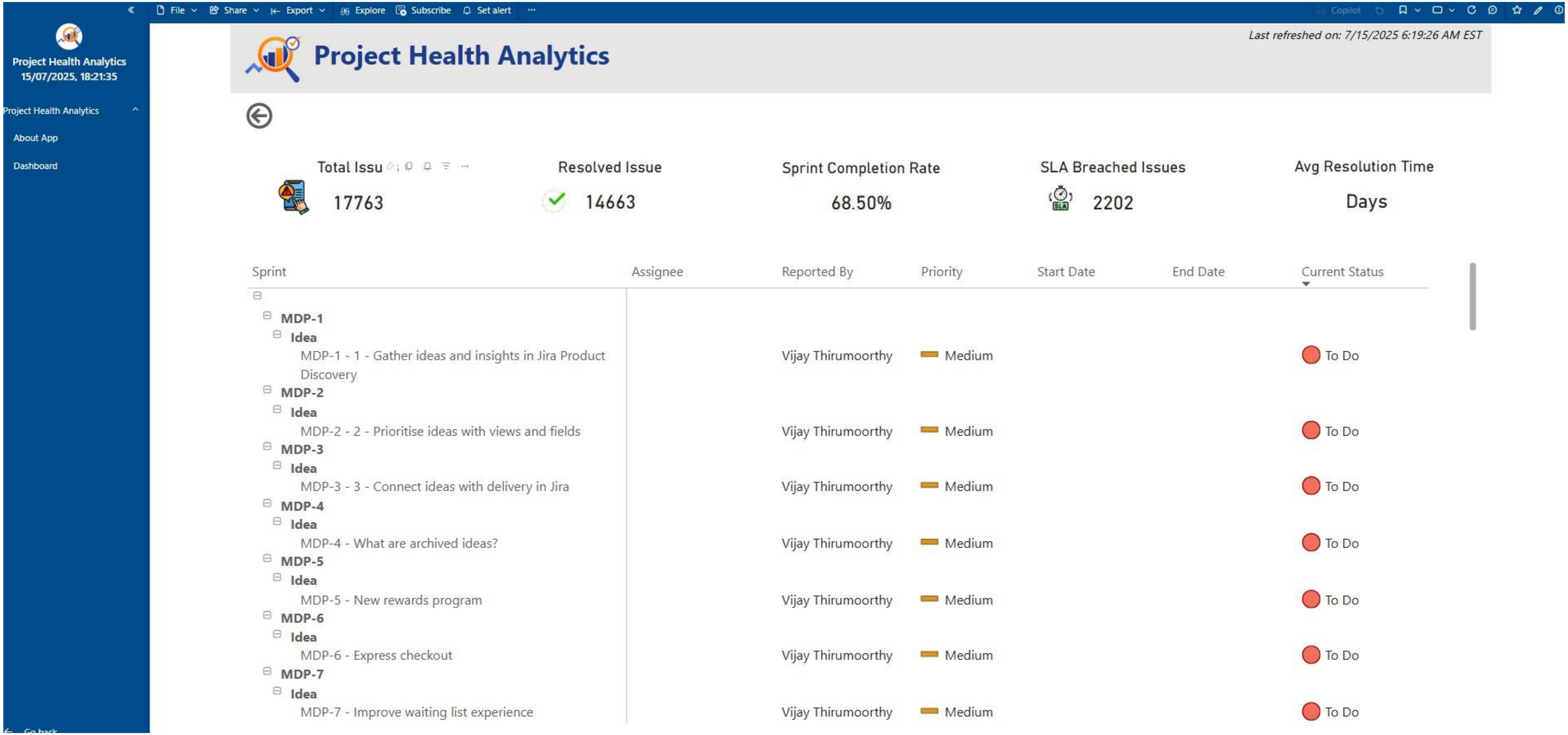


5. Click the “View Sprint Detail” and “View Assignee Insights” buttons separately to explore deeper insights into the data.



Assignee	Priority Label	Issue Summary	Issue Type	Current Status	Percentage
	Medium	Scheduling - Line separator	Story	To Do	50.00%
Abhay Dwivedi	Medium	Search Functionality	Story	In Progress	80.00%
	High	[South Tampa] Promo Code not applicable at checkout	Bug	Done	100.00%
	High	Access to all Zees' FA instances	Application Support	Done	100.00%
	High	Customer Registration Enhancement	Story	Done	100.00%
	High	Memberships under Contracts	Application Support	Done	100.00%
	High	Scripts Addition to Zoom Room Knoxville	ZR - Application Support	Done	100.00%
	High	Trophies disappearing from dog profile	Application Support	Done	100.00%
	High	URGENT: Partial Refund Error taking away credits	ZR - Application	Done	100.00%

6. By clicking “View Sprint Detail” see the page view.



ThankYou

For Your Attention